
ACADEMIC INTEGRITY POLICY

This policy is applicable to all students studying on a university-level award at CSVPA.

Version control

PURPOSE/CHANGE	AUTHOR	DATE
Original document for 2024-25 approved at Academic Board.	Megan Knight	September 5 2024

1. Introduction

You/Your means a student or graduate (where applicable) of CSVPA

We/Us/Our/CSVPA means CSVPA

2. Academic Integrity

Academic integrity refers to honesty, trust, fairness, respect and responsibility in scholarship and is a

The requirement for academic integrity applies to all work you submit for both

processes you engage in when producing that work

It includes, but is not limited to:

- spoken and image-based work
- circumstances, appeals, requests for ethics approval or the like

limited to):

- Misconduct Procedure;
-);
- academic misconduct;
-

principle of academic integrity and accept responsibility for engaging with the resources and services available to support your learning.

3. Compliance with Academic Integrity

To comply with the principles of academic integrity your work should be:

- a) Correctly and appropriately referenced

where you have paraphrased or summarised. You must make sure that you use the correct in the assessment brief and on the VLE.

DallE, MidJourney, Grammarly, Bard) must be declared and done in accordance with CSVPA's Charter for the Responsible Use of AI.

A breach of this requirement is known as **plagiarism** (clause 5a).

b) Produced by you, and only you

You are responsible for producing the work you submit for assessment, and you must only take credit for work which is your own.

and/or group work, your assessment submission should be a clear and accurate

brief, and

A breach of this requirement is known as **collusion** or **commissioning**, depending on the nature of (clauses 5b and 5c).

c) Original and unique

Every assessment that you submit must be a new piece of work; you should never submit the same piece of work twice either in part or as a whole, whether for CSVPA or another academic provider

misconduct. In
checked and retained by this

4. Academic Misconduct

scholarship and research, is known as academic misconduct.

and quality of the School's
seriously.

will be applied. Where major or severe academic misconduct is proven, it will remain on
your student record and may be
processes.

Support is available, and should be sought, in the event of assessment-related stress.
You should

- or other source;
- unacknowledged copying through the paraphrasing or summarising of another's work by
phrases over a paragraph or a
number of paragraphs;
- appropriate acknowledgement;
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b) Collusion

Collusion can include:

- Where work is produced by more than one person without prior
presented for assessment as if it is the work of a
single individual without acknowledging the
- Copying another student's work, or allowing another student to copy your work, either in part or in full.
- CSVPA, and the CSVPA

collusion, as long as the work

group work or

c) Commissioning

for payment or not, which you then submit as your own work, is called

-
- proof-reading services;
- colleagues ;
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6. Investigating allegations of Academic Misconduct

you will be