

APPEALS POLICY AND PROCEDURES

This policy is applicable to all students studying on a university-level award at CSVPA.

Version control

PURPOSE/CHANGE	AUTHOR	DATE
Original document for 2024-25 approved at Academic Board.		

1. Introduction

This policy applies to all students enrolled in the School of Visual Performing Arts (SVPA) who are subject to the results of an Assessment Board, an Academic Misconduct Panel, or a disciplinary process. Appeals against the results of an Assessment Board, an Academic Misconduct Panel, or a disciplinary process are subject to the following conditions:

- The results agreed at an Assessment Board, which includes the results of an Assessment Board
- A decision reached by an Academic Misconduct Panel
- A decision reached through a disciplinary process

For more information on the SVPA, please contact Student Services for advice about the correct process to follow.

2. ~~SVPA~~

academic judgement. Academic judgement is a judgment that is made about a

judgement may relate to, but is not limited to:

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- Course content and/or learning outcomes

3.3. Formal (Stage

5. Confidentiality

5.1.

8. Appeals procedure

8.1. Step One – -

Before deciding whether to lodge a formal appeal, you should discuss your concerns understanding why a certain decision was reached and/or whether you have valid grounds upon which to make an appeal.

8.2. Step Two – Appeal

If you are unable to resolve your concerns through Step 1, you may make a formal appeal. Step Two appeals must be received within 20 working days of the of results.

Step Two Appeal Form and sent to: studentservices@csvpa.com.

The Step Two

- Upheld: Your appeal demonstrates valid grounds, and the original decision will be
- Not upheld: Your appeal does not demonstrate valid grounds, and the original decision will stand.

8.3. Step Three – Review

@ o u procedure undertaken at Step Two , on the following grounds:

- and/or
- you have material new evidence that has become available since the commencement of Step Two that you were unable, for valid reasons, to provide by the original Step Two appeals deadline

A request for review of a Step Two decision must be made to Falmouth University, in accordance with their policies and procedures ()